



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

GRETCHEN WHITMER
GOVERNOR

MICHAEL F. RICE, Ph.D.
STATE SUPERINTENDENT

MEMORANDUM

DATE: May 5, 2020

TO: Local and Intermediate School District Superintendents
Public School Academy Directors

FROM: Kyle Guerrant, Deputy Superintendent *KG*
Finance and Operations

SUBJECT: Distribution of Educational Materials – MEMO #COVID-19-050

The Michigan Department of Education has received many questions about school personnel and volunteer safety for educational material preparation, distribution, and collection during the COVID-19 pandemic. As a result, the Michigan Department of Education, the Michigan Department of Health and Human Services, and the Michigan Association of School Nurses jointly developed the document, *Distributing Paper-Based Packets and Other Materials During the COVID-19 Health Crisis*.

The document will help school personnel make informed decisions about COVID-19 to minimize the risk of exposure to staff and their families, as well as the children and families receiving educational materials.

Questions regarding this memo may be directed to Evilia Jankowski, School Health and Safety unit, at jankowskie@michigan.gov.

cc: Michigan Education Alliance

STATE BOARD OF EDUCATION

CASANDRA E. ULBRICH – PRESIDENT • PAMELA PUGH – VICE PRESIDENT
MICHELLE FECTEAU – SECRETARY • TOM MCMILLIN – TREASURER
TIFFANY D. TILLEY – NASBE DELEGATE • JUDITH PRITCHETT
LUPE RAMOS-MONTIGNY • NIKKI SNYDER

608 WEST ALLEGAN STREET • P.O. BOX 30008 • LANSING, MICHIGAN 48909
www.michigan.gov/mde • 833-633-5788